



Synch and Setup iPod

-Apple and Windows Quick Reference Guide-
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Synch iPod with iTunes

1. Launch **iTunes**
2. Connect your **iPod** to your computer with the **USB cable**
3. Wait for the **iPod** icon to show up in the **Source pane**. Your iPod will automatically synch with the files in iTunes
4. Click on the **iPod** icon and click the **iPod Options** button in the bottom right corner
5. Set your desired iPod preferences
6. Click the **Photo** tab to designate the image folder that your iPod will synch with

Use your iPod as a storage device for other files

1. Launch **iTunes**
2. Connect your **iPod** to your computer with the **USB cable**
3. Wait for the **iPod** icon to show up in the **Source pane**
4. Click on the **iPod** icon and click the **iPod Options** button in the bottom right corner
5. Click the **Music** tab and check the box labeled **Enable Disk Use**
6. In **Windows XP** click **Start**, choose **My Computer**, and the iPod will show up as a **Removable Disk**
- 6.b. In **Apple OS X** an **iPod** icon will show up on the desktop as a drive
7. Simply drag any file into the **iPod** removable disk/drive

Eject your iPod

Note: You must manually eject your iPod if you use it as a storage device

1. Click on the **iPod** icon in the **Source pane** and click the **Eject button** in the bottom right corner
2. In **Windows XP** click **Start** and choose **My Computer**
3. Right-click on the **iPod removable disk drive** and choose **Eject**

Warning: Do not disconnect the USB cable if the iPod displays 'Do Not Disconnect'